



JOB DESCRIPTION: PE Teaching Assistant

Job Purpose: To be a positive role model, whilst assisting and supporting all designated classes in Physical Education and promoting a healthy lifestyle. The PE Teaching Assistant reports directly to the PE Senior Teacher, Deputy Head Teacher Academic and Head Teacher.

RESPONSIBILITIES

- To undertake all duties in connection with the PE subject and other duties which the Deputy Head Teacher and Head Teacher may from time to time require.
- To deliver an appropriately broad, balanced, relevant and differentiated curriculum for students
- To support the overall progress and development of students
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- Be a role model for students, inspiring them to be actively interested in PE
- To maintain appropriate records and to provide relevant accurate and up-to-date information for the school assessment system.
- Set expectations for students in relation to standards of achievement and the quality of learning & teaching.
- To maintain discipline in accordance with the school procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work with colleagues to develop activities that link with the units of inquiry where possible.
- Update professional knowledge and expertise as appropriate to keep up to date with developments in teaching practice and methodology, in general, and in the curriculum area of PE.

Assessment, Feedback and Tracking

- To follow the PE policy regarding the teaching of the PE curriculum

Support for pupils

- Undertake structured and agreed learning activities and adjust activities according to pupil responses
- Prepare, maintain and use equipment/resources required to meet the lesson plans and assist pupils in their use

Support for the school

CF May 22



- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- To attend all school activities as a member of staff e.g. staff meetings, concerts, productions
- Promote good pupil behaviour, dealing promptly with conflict and incidents in line with the established policy and encourage pupils to take responsibility for their own behaviour
- To show genuine willingness to further one's own knowledge and experience of teaching and to be prepared to participate in programmes to enhance expertise
- Accompany pupils on sports events and out of school activities as required and take responsibility for a group or individual pupils

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- To undertake staff training including health & safety and first aid courses as required by the school
- Comply with the school's policies and procedures relating to child protection and safeguarding and the staff code of conduct

Professional development

- Take part in the school's annual appraisal procedures
- Partake in training and other learning activities and developments in order to improve one's own teaching performance