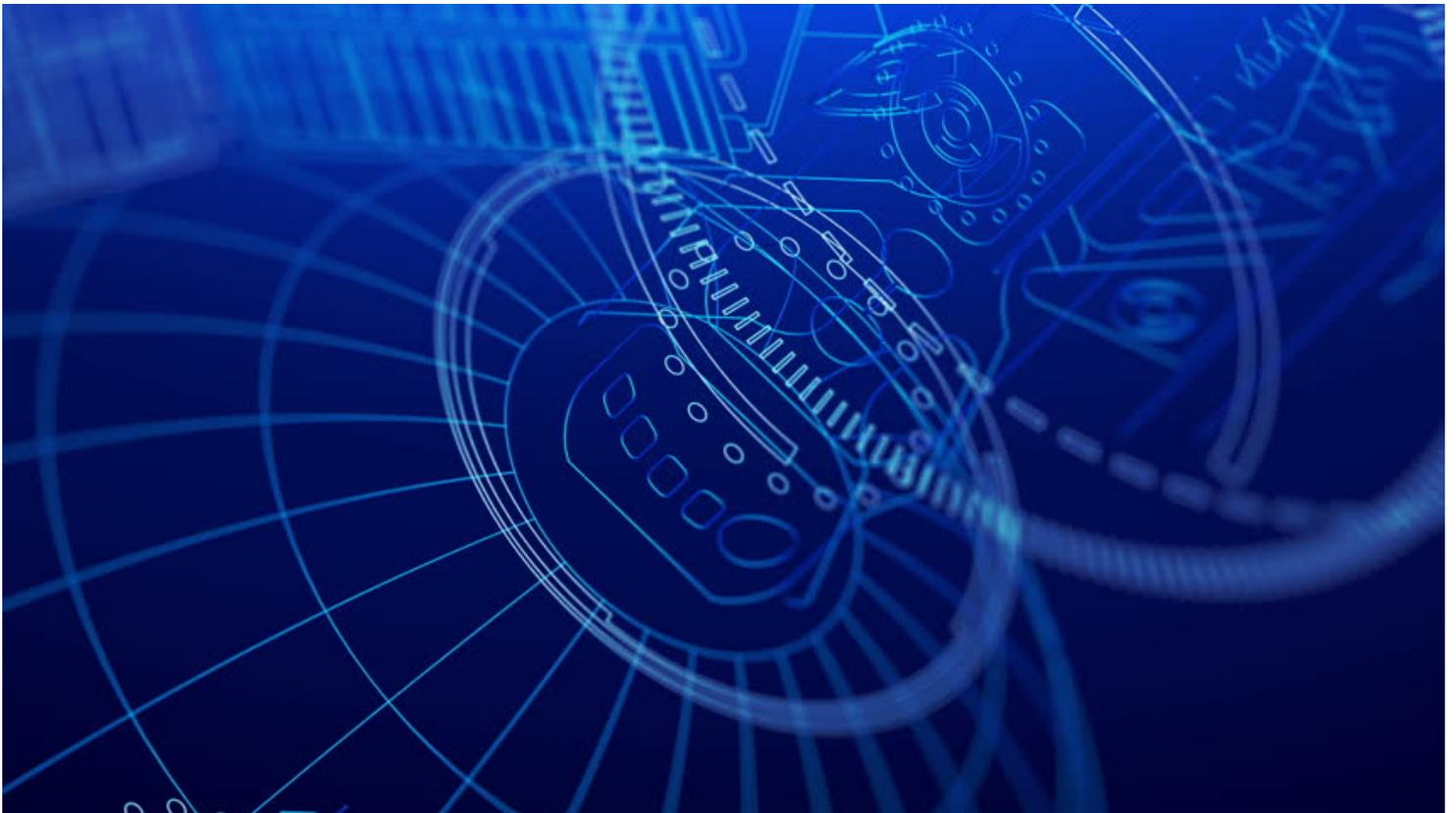




## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### STAGE 2: GUIDANCE

RECEPTION TO YEAR 6



SUMMARY GUIDANCE - EDUCATIONAL RESOURCES - ROLE OF TEACHERS - ROLE OF PARENTS - ROLE OF PUPILS - ZOOM GUIDELINES - LIVE TEACHER ENGAGEMENTS - DIGITAL READING SCHEME (BUG CLUB) - FAQ's



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### ***Purpose...***

*The intended outcome of the Home Learning Programme is that the curriculum is at the forefront of the work and, as far as possible, pupil progress should not be negatively impacted.*

*Additionally, the school will ensure that the online platform in which the children access their activities and tasks is a safe and secure learning environment.*

### ***This guide will tell you more about...***

- *Summary: Page 3*
- *Online Platform Guidance: Page 4*
- *Digital Reading Scheme: Page 5*
- *Role of teachers: Page 6*
- *Role of parents: Page 7*
- *Role of pupil: Page 8*
- *Zoom Guidelines: Page 9*
- *Live Teacher Engagements: Page 10*
- *FAQ'S: Page 11*
- *Appendix A*
- *Appendix B*
- *Appendix C*



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### SUMMARY

Activities will be made available through the **Teacher Dashboard 365**. English and Mathematics assignments will be sent out daily. Activities from Science, Humanities and the Foundation Subjects will be made available on Mondays.

Teachers will provide daily class interactions using Zoom. This will provide an opportunity for the children to stay in touch with their teachers and friends. The teacher will also use this time to explain the daily activities, answer questions and provide feedback from the previous activities. (Please see the Live Teacher Interaction timetable)

Maths activities will now be supported with activities and lessons from MyMaths. MyMaths is an interactive resource that can be used at home, providing interactive lessons with step-by-step examples that will help the children break down their learning into manageable chunks. The activities are randomly generated to provide limitless practice and instant marking feedback for pupils.



### How to access MyMaths:

Go to [www.mymaths.co.uk](http://www.mymaths.co.uk) and login at the top of the screen using your school username and password. On the next screen enter your personal username and password in the My Portal box.

**School username:** stsaviours3

**School password:** angles190

Your class teacher will email you your child's Portal Username and Password. For more information please see the video guidance at <https://vimeo.com/403745127>

Daily reading in line with your child's reading level will be available electronically through Bug Club. (Please see <https://vimeo.com/402874522> on how to access Bug Club and open reading books). If your child is a free reader, they are encouraged to read daily and access books online.

Children will continue to access their assignments through **Teacher Dashboard 365**. Your child's log in details for **Teacher Dashboard 365** (click on the link) is:

<http://ng.teacherdashboard365.com/en/portal/assignments>

Username: **firstname.surname@stsavioursschikoyi.org**

Password: **Test123\$**

Younger children will need support logging in. Submitting work should only be done so when specifically asked to in the instructions of the assignment (Please see <https://vimeo.com/400888035> for guidance on how to submit work).



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### Online Educational Resources (Stage 2)

All Logins for the resources will be on your Digital Passport (sent to you by your class teacher). A weekly overview of the learning will be sent out to parents every Friday.

### Core Subject Online Platforms

Education City  
My Maths  
Active Learn including Bug Club  
Epic (Reception)

### Supporting Online Platforms

Doodle Maths, English, Spelling, Times tables  
First News (KS2)  
Purple Mash

HLP Stage 2 will focus on the online platforms for English, Maths, Science as often as possible rather than stand-alone activities / worksheets.

All work allocations, including the online platforms will be set through TeacherDashboard365.



# EducationCity

### Education City

Go to [www.educationcity.com](http://www.educationcity.com) and select 'login'. Enter your details. Select country.

Click on Homework to see all the content your child's teacher has set your child to complete for homework. Here are the simple pointers you should know about them:

'LOCK' sign – this means MyCity is sequenced and your child must complete content in the order set.

'FLAG' sign- If this shows on the last piece of content, your child has completed MyCity... well done!

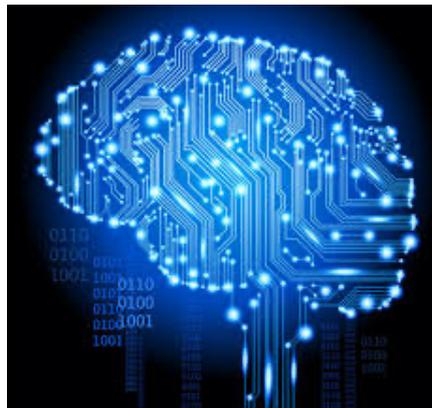
'DUE' sign- this means MyCity needs completing by a certain date- great for managing set work.

Other tools include:

Topic introduction on the Whiteboard.

Engaging ways to reinforce learning across the curriculum.

Talk to engage children in the concept.





## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME



Our school has recently acquired a reading programme called **Bug Club** that we'd like to share with you. Below you will find key information about the scheme and how you can get involved. We hope that you and your child will love these books and enjoy reading them at home.

### What is Bug Club?

**Bug Club** is a finely-levelled reading scheme, which ensures that all children can find books at exactly the right level for them. What's more, there are online versions for every printed title and a personalised website for each child.

1. Go to: [www.activelearnprimary.co.uk](http://www.activelearnprimary.co.uk)
2. Enter the login details
3. Your child's homepage will appear

### Reading a book online

We allocate books to your child according to their reading levels. These books will appear in the 'My Stuff' area of their personal homepages. Throughout the books there are quiz questions for your child to complete.



To answer a question, just click on the bug icon. Your child does not need to finish all the quiz questions in one sitting and can come back to a book later. When your child has finished all the quiz questions in a book, he or she will earn 'Active Learn Coins'. By reading more books, your child will earn enough coins.

The coins can buy a reward in one of the many reward schemes. The answers to the quiz questions will be sent back to our teacher site so that we can see how your child is progressing. We will also be able to assign more books for your child to read if the virtual book bag is running low.

When your child has finished a book, it will move to 'My Library'. Children can read these books again if they want to, or they can choose new books from 'My Stuff'.

### Getting involved

Until they are fluent readers, younger children will benefit from reading aloud as often as possible. By the time they are in Years 5 or 6, many children prefer to read silently to themselves. Create quiet opportunities for them to do so, but then talk to them about the book they are reading.

### Sharing reading

When sharing a book with your child, try to take opportunities to talk about the book – before, during and after reading.

Active Learn currently does not support Safari browser on Apple devices. Please use an alternative browser e.g. Chrome.

### Before reading

Look at the book cover and talk about your child's expectations. Is the book likely to be fiction or non-fiction? Have you read other books together about these characters or by this author? What does your child think the book is going to be about?



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

**While reading:** support your child when unknown words need tackling: you can sound them out, split them into syllables, or identify suffixes and prefixes. Remind your child to listen to the words while reading them, to make sure that they make sense. Have a 'meaning check' every now and again to ensure that your child understands the text.



**After reading:** talk about the book. What was it about? Did it match your child's expectations? Ask questions beginning with the words how and why to check that your child has been able to read between the lines. Ask whether anything seemed puzzling. Then ask your child to explain what the best and worst bits of the book were, and why.

### ROLE OF TEACHERS

Class teachers will be responsible for delivering English and Maths activities daily in line with your child's class timetable. Class teachers will send out Humanities activities for the week. The Advanced Maths teacher will be responsible for delivering Maths activities daily to her Advanced Maths pupils. The Science teacher will be responsible for delivering the weekly Science activities. Foundation Subject lesson teachers will be responsible for delivering activities for their subject. Teachers will provide specific instructions with each activity including if it needs to be handed back in. Teachers will send any answers, where necessary, directly to parent's emails. All resubmitted work from the pupils should provide a comment and be marked where necessary. Teachers will host a daily interactive session using Zoom from Monday - Friday (see the Live Teacher Engagement Timetable)

Teachers' personal meeting IDs and passwords can be found in Appendix A for children to access the Zoom meetings. These interactive sessions are to be used to:

1. Review previous day's work, providing feedback - Address any misconceptions - Deliver the main teaching instruction on a new concept/day's work - Phonic activities KS1 - Spelling activities - Mental arithmetic activities/ tests - Reading of the comprehension text, reading activities - Show and tell (Reception / KS1) - Discuss values and the school's Personal Goals e.g. resilience, respect, etc. - Starter activities - Plenary activities - Celebrate good work, share children's work

Teachers will also continue to be available for remote student queries and questions through Teacher Dashboard 365 Q & A function (Please see <https://vimeo.com/402872667>)

Please note, teachers will be available between 9:00am to 2:30pm Monday – Friday. Outside of these hours they will endeavour to respond within 24 hours.



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### ROLE OF PARENTS

Parents should provide reliable access to the internet at home, so your child can access their assignments. Parents should help their child to access their account on **Teacher Dashboard 365**.

Parents should encourage and support their child's work. This includes finding an appropriate place to work and checking that the set work has been completed.

Parents should help their child access their daily interactive sessions using Zoom in line with their child's Live Teacher Engagement Timetable (Please see guidance on how to access and use Zoom). Where possible, parents should actively monitor their child's progress at home, and supervise their internet access to ensure that their child stays in safe internet zones.

Parents please note that there are deadlines for completion of work, you can plan your weekly schedule as is convenient for you and your child (ren) to meet the specified deadlines. Nevertheless, any work submitted after a specified deadline may not be marked. Teachers will continue to be available for remote student queries and questions through Teacher Dashboard 365 Q&A function (Please see <https://vimeo.com/402872667>).

Also note that the Help Desk will be available to support with any technical issues between 9:00am and 3:30pm.

Tel: 09039863039, 09039863038, 09039863037

Email: [hlphelpdesk@stsavioursschikoyi.org](mailto:hlphelpdesk@stsavioursschikoyi.org)

Please note, teachers will be available between 9:00 am and 2:30 pm Monday – Friday. Outside of these hours they will endeavour to respond within 24 hours.





## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### ROLE OF PUPILS

Pupils should endeavour to join their daily Zoom sessions (please refer to your child's Zoom Class timetable). These interactive sessions will provide you with an opportunity to talk through the daily activities with your teacher and listen to any feedback from the previous day's learning. It is also a great opportunity to stay in touch with their friends. During these sessions, it is important that pupils behave politely and upkeep the same expectations for behaviour as if they were in school. If children are not meeting the expectations then teachers will ask the child (ren) to leave the session to ensure the learning of the other children is not disrupted.

Pupils should check Teacher Dashboard 365 to see posts for each lesson. If they are unsure about the work, they should reach out to their teacher for clarification and support using the Teacher Dashboard 365 Q & A function (Please see <https://vimeo.com/402872667>)

Pupils should endeavour to complete all set work as far as resources and support allows them to.

Pupils should engage in the HLP in a positive and appropriate manner, using written English of the same standard as expected in school.

Pupils access the Zoom meeting through the teachers' log in details. (Please see Appendix A: Zoom ID's and Passwords).



### **Parent Teacher Consultations**

Parent Teacher Consultations will be held remotely using a digital appointment booking system- School Cloud. It allows parents to choose their own appointment times with teachers, thereafter they will receive appointments confirmation email. To log in for the various appointments as scheduled, kindly use the teacher's Personal Meeting ID (Please see Appendix A).

Parents are advised to be punctual for all appointments and have their devices bearing their child's name. Consultation sessions are very much reliant on the network and bandwidth, which is sometimes out of our control. Nevertheless, should the teacher drop out of the session due to internet glitches, they will try to log in as soon as possible. Where this is inevitable, the teacher will send an email and vice versa.



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### What is Zoom?

Zoom is a cloud-based video conferencing service used to virtually meet with others - either by video or audio-only or both, all while conducting live chats.

### Why use Zoom?

Zoom has the core feature of enabling teachers to connect, interact and support their students over live video, audio, screen sharing, poll, and text chat.

### Joining a Meeting

Enter your MEETING ID (this is the number associated with an instant or scheduled meeting. (Please see Appendix A: Personal Meeting ID's and Passwords)

### Zoom Meetings

Before joining a Zoom meeting on a computer or mobile device, you would need to download the zoom client meeting on your device or login directly through your desired browser.



Clicking on this link <https://zoom.us/join> which takes you directly to the web browser version of the app and you will be able to join the meeting or you can download the app on your phone or tablet.

Access this download here:

<https://zoom.us/download>

If you need any support in managing this, please contact the Zoom help centre:

<https://support.zoom.us/hc/en-us>

Enter your child's display name. (Full names please no nick names)  
You do NOT need to be signed in to Zoom. Your meeting will work without having your own sign in.  
Select your computer audio and click JOIN.

To support you in managing this, here is a link on a YouTube video on 'Joining' a Zoom conference:  
<https://www.youtube.com/watch?v=d7xXZxRDFUU>

### Via Zoom Mobile App

Be sure you have downloaded the Zoom app via the App Store. Tap JOIN A MEETING (no need to sign in). Enter your MEETING ID: Please see Appendix A for Personal Meeting ID's and Passwords, then enter your display name (Full names, no nick names or inappropriate names). You do NOT need to be signed in to Zoom. Be sure your audio and video are on and select JOIN.

### Start of the Meeting

If your child's teacher hasn't started broadcasting (meaning he/she is not yet on your screen), just patiently wait a few minutes for the teacher to log on.



## ST. SAVIOUR'S SCHOOL IKOJI - HOME LEARNING PROGRAMME

### Personal Meeting ID (PMI)

The Personal Meeting ID is unique to each teacher and is permanent to the teacher. Once your child has their teacher's Personal Meeting ID (PMI), they should join in at the time scheduled on the timetable (see Appendix B) using the teacher's details (PMI and Password). For security reasons every teacher has their own PMI's and password (see Appendix A). For added security, the teachers will only admit children individually from the waiting room.



**Raise Hand:** Your child has access to the RAISE HAND button while the teacher is speaking in case he / she has a question about something or wants to answer a question. This alerts your child's teacher that his / her attention is needed.

**Share Screen:** Your child has access to using the share screen button to share work done, worksheets, documents and other files with the teacher during the meeting. Your child's teacher can in turn share documents and other files.

**Patience:** Technology works great...when it works! Patience and understanding are important to make this work. We can't always rely on the bandwidth due to the amount of traffic on the system!

Our Helpdesk will also be available for parents should you require further support.

### Zoom Lessons Guidelines

Please be aware that the following applies to live lessons:

- Children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and where possible be against a neutral background.
- Please note, if your child is late for the session, he/she can still join. The teacher will be delivering the session for 30 minutes.
- Language must be professional and appropriate, including any family members in the background.
- Children are not be allowed to eat and drink while in Zoom sessions.
- Ensure there is minimal 'background' disturbances when sessions are taking place.

To ensure that children remain safe online please follow the ten points below:

- Take an active interest in your child's learning
- Monitor your child's communication and online activity.
- Maintain a daily schedule and routine
- Encourage screen breaks away from devices at home
- Ensure your learning device is in a public space in the home
- Implement safety controls and privacy restrictions on apps and software
- Familiarise yourself with relevant school policies (On the School Website)
- Ensure your child only uses official school communication channels
- Maintain feedback with teachers
- Monitor your child's wellbeing and mental health

### Staffing

On occasions that staff are unable to take a Live Teacher Engagement then another teacher will cover that session.



## ST. SAVIOUR'S SCHOOL IKOJI - HOME LEARNING PROGRAMME

### Frequently Asked Questions (FAQ)

#### What do I do if there is a delay in receiving activities on Teacher Dashboard 365?

If you have not received the daily activities by 11:00am, please let your teacher know and they will email them to you.

#### How does my child complete the assigned task?

Follow the specific instructions set out by the teacher. The teacher will state clearly how to complete each individual activity. If you are unclear as to how to proceed, firstly try to contact the teacher through the Q&A function on the Dashboard. Children can also ask their teacher questions during their Zoom Live Teacher Engagement.

#### Will there be a provision for children in different time zones?

Subject to the Head Teacher's approval children would have access to recorded sessions and activities. Depending on the due dates, children may not have access to assigned tasks as the lessons will not be viewed live.

#### Where do I find the Zoom link to join the Live Teacher Engagements?

The Personal Meeting ID number and Passwords for the Live Teacher Engagements can be found in Appendix A of this guidance and on your child's Digital Passport.

#### Where do I find my child's log in details?

Every child at St. Saviour's School has been given a Digital Passport which contains all their usernames and passwords for their accounts on all the digital platforms.

#### Should children submit the completed work for marking?

Submitting will depend on the activity and the instruction provided by the class teacher. It is important for children to read the instructions. As they will receive immediate marking feedback (MyMaths and Education City). If the teacher has specified in the instructions for resubmission, children should take a photo and resubmit through Dashboard.

#### How do I access my child's online reading books?

Parents need to log into Active Learn (Bug Club) with their child's log in details.

[www.activelearnprimary.co.uk](http://www.activelearnprimary.co.uk)

This can be done using a computer or a tablet. After logging in, your child will be able to access their allocated reading books. Bug Club provides allocated Book bands related to your child's reading level. If your child is reading at a level beyond the Book bands they are classed as a 'free reader' and do not have allocated books provided for them.

Active Learn currently does not support Safari browser on Apple devices. Please use an alternative browser e.g. Chrome.

#### How do children receive feedback if they get something wrong or don't understand?

If the work has been asked to be resubmitted, the teacher will provide feedback and will send this back to your child through the dashboard. Feedback may also be provided, where necessary, during the Zoom Live Teacher Engagements.



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### Is Zoom safe?

Zoom have had some issues with security but they have made some substantial improvements to their service since, including 'waiting rooms', compulsory passwords and some 'back end' modifications. We will continue to monitor its performance and standards of performance.

### How will the classes be grouped?

The classes will be set out as normal, so Reception Red, Reception Blue, Year 1 Lime etc. Classes will not be split or put together as a Year group. The Timetables will be organised like they are in school, keeping the classes together. Also, there will be Live Teacher Engagements for Advance Maths classes as usual.

### Some children have had difficulties opening 'word' documents, what can be done?

Ideally the latest version of word should be used, and 'word' should be set as the default document opening software.

### The website says 'Flash Player is not installed'. What do I do?

Firstly, try loading the content in a different browser (Chrome, Safari, Internet Explorer, Firefox). If this still does not work visit <https://helpx.adobe.com/uk/flash-player.html> to check that Flash Player has been installed and that it is the latest version. If it has been installed, check that it is enabled in the preferences of your browser. (See Helpdesk for more support)



### Why do the meetings end abruptly? (PTA: 14.05.2020)

This occurs if the 40-minute time limit is exceeded. Additionally, if the lesson is about to end and the teacher drops out, they will log right back in.

### How do I get technical support?

School Helpdesk will provide advice on any technical difficulties.

**Tel:** 09039863039

09039863038

09039863037

**Email:**

[hlphelpdesk@stsavioursschoolikoyi.org](mailto:hlphelpdesk@stsavioursschoolikoyi.org)

**Online engagement of the younger children is hard. Parents must sit with the children. As most have had to let their staff go. Therefore, working parents are finding this difficult.** (PTA: 14.05.2020)

Manage the programme for your individual children, taking into consideration their needs, strengths and areas of development. If you need to prioritise in order to be operationally effective, focus on the Core Subjects of English, Maths and Science. Additionally, structure the week's learning to incorporate the weekends to complete tasks in all subjects.



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

**There have been complaints about grammatical / typographical errors in the written instructions.**

(PTA: 14.05.2020)

The Home Learning Programme is reviewed at the weekly Academic staff meeting. Staff will be reminded to focus on the instruction element of the task. Any parents with any specific concerns or worry, should follow the usual procedure and in the first instance, contact the Class Teacher, then the Deputy Head Teacher and, if not resolved, the Head Teacher.

**When children do not understand a concept, what can be done to help? Parents find that when they reach out to the teacher, they are just given advice on what they can do to teach the child. Parents are not qualified teachers. Is the school considering any catch-up session for children who may have fallen behind?**

(PTA:14.05.2020)

The School appreciates the Home Learning Programme has its limitations. The effect of the Home Learning Programme on children's learning will be evaluated when physical school reopens and necessary action taken. It should be noted that global competitive margins will remain the same for all children.

**After 4 weeks certain teachers are still struggling with Zoom. They forget to let children in; often forget to unmute the children so they cannot hear them when they are asking questions.**(PTA:14.04.2020)

The Home Learning Programme is reviewed at the weekly Academic staff meeting. Some teachers have taken to zoom very well and are able to do the lessons seamlessly while others are still getting used to the system. Any parents with any specific concerns or worry, should follow the usual procedure and contact the Class Teacher, the Deputy Head Teacher and, if not resolved, the Head Teacher.



**How does the school intend to prepare the children for the next school year? Is the curriculum being covered?**

(PTA:14.05.2020)

The Home Learning Programme is following the same programme of study the children would have been taught had school been open. The children are learning new things to ensure that most of the curriculum is being covered. No child will be left behind and we are preparing contingency plans for when school returns to address this.

**Parents who have been listening to the lessons are worried about the quality of the teachers.** (PTA:14.05.2020)

Some teachers have taken to Zoom very well and are able to do the lessons seamlessly while others are still getting used to the system. Parents should not use the Zoom sessions to make a judgement on the quality of the teachers; online teaching is a medium of instruction that is very much different to a physical classroom.

**Several parents feel that the Home learning program online is not value for money. Parents feel there are many things missing to give the children a rounded education.**

(PTA:14.05.2020)

The School leadership recognise that online/home learning is not the same as real school. SSSI is competitive in comparison to other schools both locally and internationally. A comparison of Home Learning Programmes of peer schools in Lagos shows SSSI's offering is best in class, and it is broadly in line with UK schools. Also, COBIS has carried out a survey of COBIS schools on responses to Covid19; the latest data indicates that about 50% of schools have reduced their fees for Trinity term 2020 and the others haven't (this information is currently only available to COBIS Board Members). School senior leadership team meets weekly to review and analyse the programme. The result of the parent's survey last term shows a 90% satisfaction rate.



## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### How do I ensure good quality of submitted photographs and scanned work?

Please see the link for downloading Office lens <https://bit.ly/2L0Hsxx> which produces better quality photos/scans of work being returned.

### Naming documents saved on Teacher Dashboard:

When saving documents for uploading, please include the child's name in the document title.

### What is format of work set for the children?

A consistent reference system for work on Teacher Dashboard 365 is as follows: Subject Week Day Month Year Eg.  
English304052020 – English  
Week 4<sup>th</sup> May 2020

### What do I do if my child is in the zoom waiting room?

Please note that due to the nature of the lesson it may take a while for your child to be let in from the waiting room.





## ST. SAVIOUR'S SCHOOL IKOYI - HOME LEARNING PROGRAMME

### Appendix A: Personal Meeting ID's and Passwords

Subjects	Meeting ID	Passwords	Teachers
R.E	986-627-6970	RE	Mrs. Okwesa
Science	587-592-9641	Science	Ms. Azuoma
Drama	659-282-6692	Drama	Mr. Iwatuje
Library	691-269-1918	library	Mr. Mba
ICT	833-746-7946	ICT	Mrs. Savage
Art	267-459-9187	Art	Mrs. Ehuwa
P.E	448-648-7111	PE	Mr. Momodu/ Mr. Popoola
French	646-744-7001	French	Madame Roussel
Music	428-824-4010	Music	Mr. Omole
Science Year 1	654-047-9825	Science1	Mrs. Onyeke
Science Year 2	551-330-3315	Science2	Mrs. Ojei
Advance Maths	720-724-1648	advmaths	Mrs. Luendoh
Reception Blue	788-313-7750	Reception	Mr. Noonan
Reception Red	599-396-4016	ReceptionR	Miss. Akinkugbe
Year 1 Lime	873-981-9818	1lime	Mrs. Fawehinmi
Year 1 Jade	407-433-4670	1jade	Mr. Pennock
Year 2 Navy	657-292-1000	2navy	Mrs. Emmanuel
Year 2 Aqua	953-638-3829	2aqua	Ms. Oliver
Year 3 Scarlet	387-152-1605	3scarlet	Mr. Gorman
Year 3 Crimson	271-475-4752	3crimson	Mrs. Kehinde
Year 4 Mauve	670-569-4449	4mauve	Mrs. Osakwe
Year 4 Lilac	479-602-2964	4lilac	Ms. Swiers
Year 5 Orange	884-774-8976	5orange	Ms Rothwell
Year 5 Amber	574-495-8037	5amber	Mrs. Ekpenyong
Year 6 Emerald	335-122-5027	6emerald	Mrs. Merwin
Year 6 Ruby	311-577-6019	6ruby	Mrs. Uyanneh

## Appendix B: Timetables

Staff will send out individual class timetables.

Start Day	1 9:00	2 9:30	3 10:00	4 10:30	4 11:00	5 11:30	6 12:00	7 12:30	8 1:00	9 1:30	10 2:00	11 2:30	12 3:00
MON	Maths (Y3) English (Y4) Maths (Y5)	French (Y2N) ICT (Y2A) Maths (Y6)	Maths (Reception) ART (Y1L) P.E (Y1J) Science (Y5O)	French (Y2A) ICT (Y2N) R.E (Y3C) Science (Y3S) Maths (Y4) Music (Y6R) P.E (Y6E)	ART (Y1J) P.E (Y1L) English (Y5)	English (Y1) English (Y3) R.E (Y4L) Drama (Y4M) Science (Y6E) Humanities (Y6R)	Maths (Y1) Maths (Y2) French (Y5O) Music (Y5A) ICT (Rec Red) P.E (Rec Blue)	R.E (Y3S) Science (Y3C) English (Y6)	ICT (Rec Blue) P.E (Rec Red) R.E (Y4M) Drama (Y4L) French (Y5A) Music (Y5O)	English (Y1) English (Y2)	ICT (Y6R) R.E (Y6E)	Common Entrance Y6 English UK English - Strawberry Maths- Vanilla	
TUES	Maths (Y3) English (Y4) Maths (Y6)	Drama (Y5O) Book Time (Y5A) P.E (Y2N) R.E (Y2A)	English (Reception) French (Y1L) ICT (Y1J) English (Y3) Maths (Y5) Art (Y6E) Book Time (Y6R)	P.E (Y2A) R.E (Y2N) Maths (Y4)	French (Y1J) ICT (Y1L) Art (Y3C) Drama (Y3S) English (Y5)	English (Y1) Music (Y6E) P.E (Y6R)	Maths (Y1) Story Time (Rec Red) Maths (Y2) Art (Y4L) Science (Y4M) ICT (Y5O) R.E (Y5A)	English (Y6)	Art (Y3S) Drama (Y3C) Story Time (Rec Blue) ICT (Y5A) R.E (Y5O)	English (Y1) English (Y2) Art (Y4M) Science (Y4L)		Common Entrance Y6 Maths UK Maths - Strawberry English- Vanilla	
WED	Maths (Y3) English (Y4) Maths (Y5)	Drama (Y2N) Science (Y2A)	Maths (Reception) R.E (Y1L) Music (Y1J) English (Y3) Art (Y6R) Book Time (Y6E)	Drama (Y2A) Science (Y2N) Maths (Y6)	R.E (Y1J) Music (Y1L) French (Y3C) P.E (Y3S) Maths (Y4) English (Y5)	English (Y1) Humanities (Y6E) Science (Y6R)	Maths (Y1) Maths (Y2) R.E (Rec Red) Drama (Rec Blue) French (Y4L) ICT (Y4M) Science (Y5A)	English (Y6)	French (Y3S) P.E (Y3C) R.E (Rec Blue) Drama (Rec Red) Science (Y5O)	English (Y1) English (Y2) ICT (Y6E) R.E (Y6R)	Humanities (Y4L) Science (Y4M)		
THURS	Maths (Y3) English (Y4) Maths (Y6)	ART (Y2N) Music (Y2A) Drama (Y5A) Book Time (Y5O)	English (Reception) Drama (Y1L) Science (Y1J) English (Y3)	Maths (Y5) Humanities (Y2A) Story Time (Y2N)	Drama (Y1J) Science (Y1L) ICT (Y3C) Book Time (Y3S) Maths (Y4)	English (Y1) English (Y5)	Maths (Y1) Maths (Y2) French (Y4M) ICT (Y4L) Art (Rec Red) Music (Rec Blue)	Science (Y5A) English (Y6)	P.E (Y4L) Art (Rec Blue) Music (Rec Red) ICT (Y3S) Book Time (Y3C)	English (Y1) English (Y2) P.E (Y4M) Science(Y6E) Art (Y5O)	P.E (Y5A)	Common Entrance Y6 Science- Strawberry & Vanilla	
FRI	Maths (Y3) English (Y4) Maths (Y5)	ART (Y2A) Music (Y2N)	Maths (Reception) Story Time (Y1J) Humanities (Y1L) English (Y3) Maths (Y6)	Humanities (Y2N) Story Time (Y2A) English (Y5)	Music (Y3S) Science (Y3C) Maths (Y4) French (Y6R) Drama (Y6E) Story Time (Y1L) Humanities (Y1J)	English (Y1) Music (Y3C) Science (Y3S) French (Y6E) Drama (Y6R)	English (Reception) Maths (Y1) Maths (Y2) Humanities (Y5)	Music (Y4L) Book Time (Y4M) English (Y6)	Humanities (Y3) Music (Y4M) Book Time (Y4L)	English (Y1) English (Y2) Art (Y5A) Science(Y6R)	P.E (Y5O) Humanities (Y4M) Science (Y4L)		

Appendix C: Academic Staff Directory

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